**FROM:** Campaign worker

**TO:** All staff

**CONTENT:** CFC Charity Fair

**DATE TO SEND:** One to two weeks before charity fair event

**SUBJECT:** Show Some Love for Charities!

Dear colleagues:

Save the date! You’re invited to join us for a 2020 Combined Federal Campaign (CFC) [Virtual] Charity Fair. You’ll have the opportunity to hear from [X NUMBER] CFC charity representatives, learn about their work, and find out how your support through the campaign makes a difference to their mission and programs. This event will take place on [DATE], at [TIME] at [LOCATION]. [INSERT OTHER RELEVENT INFORMATION]

The CFC makes giving easy, and there’s no better time to *Show Some Love*. Thousands of charities are already vetted and approved by the CFC for us to choose from. All we have to do is choose our cause area and pledge. We can even amplify your impact by giving to multiple charities. Before we know it, help is on the way to those who need it most!

Whether you care about clean water access, economic development, military families, or education – the CFC has a charity for any cause you want to support. Join us on [DATE] for our Charity Fair and discover some of the organizations you have the opportunity to support during the 2020 campaign.

Not able to make this special event? Check out the Virtual Charity Fair at [GiveCFC.org](http://www.givecfc.org) to watch charity videos, read charity success stories, and learn more about the CFC charities that rely on our support!

Thanks,

[Campaign worker]

[Title]